



**Rocky Ridge Royal Oak Community Association**

**MINUTES OF THE BOARD OF DIRECTORS MEETING – JAN, 2021**

**Date: Monday, January 25th, 2021**

**Venue: Virtual meeting at MEAT**

**Time: 7:00 pm**

**1. ATTENDANCE**

<b>Present</b>	<b>Absent</b>	<b>Apologies</b>
<b>Directors and Chairs</b>		
President- Jason Kellock		Planning & Development – Dave Spencer
Communications - Xiaomin Qu (Aurdry)		Past President – Dino Patrakos
Programme – Fatemeh Shahhosseuni		Secretary-Shahnaz Munir
Membership – Monique Chiasson		Treasurer – Ambreen Sulman
Events- Nymisha Pabbaaraju		Sponsorship – Frank Bernatchez
Parks- Kris Kasper		
School – Krista DeCarle		
Transportation – Mike Vandyk		
<b>Government Contacts and Advisors</b>		
	Ralph Smith (on behalf of Ward Sutherland)	Heather Mackay - NPC
	Kelli Taylor and Pat Kelly (MP)	
	Niels Molbak-Constituency Manager for Sonya Savage (MLA)	



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2. Motion to Call to Order/Adoption of Agenda

Jason Kellock, Chair called the meeting to order at 7:04pm

Amendment (if any): Add nomination of Monique to membership chair

Motion:	Kris Kasper
Second:	Mike Vandyk
Carried By:	All Members To adopt the agenda of the Jan, 2021 BOD Meeting

3. Adoption of Previous Minutes

Amendment (if any): None

Motion:	Name: Mike Vandyk
Second:	Name: Xiaomin Qu (Aurdry)
Carried By:	All members to adopt the Minutes of December 2020 BOD Meeting

4. Board Member / Chair Reports

- Government & City Representative Reports N/A

● President – Jason

- Krista had previous interaction with Carla / Little Free Library. She is looking for help. Monique also had previous interactions. Dave Spencer or Ambreen may also have information. RRROCA’s role and relationship to be confirmed. Pay for upkeep? Advertising? Volunteers? *Table idea for now.* Jason to ask Carla to present 5 minutes at the next meeting or formal request to RRROCA.
- **8:15-8:59pm**
- Reviewed planning worksheet for all portfolios.
- Several sections still require review / update.
- Additional information to be circulated with January meeting minutes:
- All Board Member reports
- Updated planning sheet
- Board contact list
- Neighborhood scan
- 2019 Annual Review



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- **Ambreen – Treasurer**
  - Received the cheque from the food truck event- \$306
  - Flames application has been filed for some additional relief, have not heard back yet.
  - Q4 funding application for the COVID fund has been filed with the City, waiting to hear back
  - Chequing A/c balance \$93,710.92
  - Casino A/c balance \$44,626.56
  
- **Audrey – Communication**
  - Still short handed
  - Not actively posting on social media
  - No responses to social media lead.
  - Jason / Audrey to review other methods to advertise open social media lead.
  - Forward any specific website updates to Audrey
  - The 2021 FEB print will be out at the beginning of the next month.
  - Updated on website about board members and the other information
  - Keep posted on Facebook and Instagram.
  - Watch other CA's events to see if anything is suitable for RRROCA.
  
- **Nymisha - Events**
  - No updates
  - Working on plan for 2021
  
- **Fatima – Programs**
  - Current restrictions still stopping ongoing events.
  - Can we leverage RRROCA Zoom or Team account? Audrey to follow up with account information.
  
- **Kris – Parks**
  - Porta Potty not utilized. No complaints from the community about this so far. Incorporated electrical upgrades and removed porta potties in the parks budget submitted today.
  - Restrictions being followed somewhat satisfactorily, most users of park are aware and signage is present.
  - Hockey/ringette nets removed from ice surface and stored away in an effort to not enable hockey/ringette/shinny games.



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- Volunteer base has been marginalized due to personal decisions of volunteers to not participate which I understand completely. Some volunteers have withdrawn due to COVID concerns. Some very active youth volunteers. Consider what we can do to recognize youth volunteers.
- Great contingent of youth volunteers 15-17 yrs. olds that were instrumental in getting us through the Christmas break.
- This has been a very busy fall at the Park with the rotating restrictions for COVID-19 Pandemic imposed by the provincial government and the city.
- Reorganized the shed to make access better for the volunteers.
- Pleasure rink has been planned and executed very well. Nice rink boards are great and the feedback from community members has been positive. Some electrical upgrades were made to stay in compliance with the city of Calgary electrical code.
- Accepted delivery of solar lights from supplier and currently looking for a contractor to install this piece of infrastructure. Assets stored in the shed.
- The City of Calgary received a request to run skating program at various rinks (including RRROCA park). Would be 2x week, \$50 / hour. Need to determine specific time windows. Looking for direction from the Board. Confirm going rate for outdoor rinks. Don't donate.
- Kris to complete policy regarding ice reservations.

**Motion to authorize Kris to continue conversation with Tessa @ City of Calgary regarding this program and confirm rental rate.**

Motion:	Kris Kasper
Second:	Fatemeh Shahhosseuni
Carried by:	All members in favour

● **Krista – Schools**

- Will attend the next meeting with Pratt on Feb. 17 (with Kris).

● **Mike – Transportation, Security, Safety**

- Has reached out to local Calgary police rep. Will be invited to attend Board meetings in the future.
- Mike Edwards – Gravel pit proposal. Input to public process due January 27. What role does this board have?
  - Social media posts pointing to existing public land use process?



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- Presentation from proponent?
- RRROCA to submit a statement of concern on record.
- Request more information
- Post anti-proposal information on RRROCA website?
- Motion: Mike to develop a social media post referring to the upcoming deadline for Rocky View County public process. Mike / Monique. Carried.

● **Monique – Membership**

- Spent last month getting up to speed and reviewing information. Has reached out to confirm emails to other committee members (Jack and Linda). May need to recruit for supporting roles on committee.
- 3 active memberships. 3 pending (sent by mail, Mike has the key, Ambreen may have cheques already).
- Lots of website updates required. Monique and Audrey to coordinate updates.
- Social media post for spring sports program and volunteer recruitment?
- Exploring opportunities for sponsorship and virtual classes? Will reach out to Frank and Fatima.
- March is membership month. Ideas for early bird encouragement: 2 hours ice skate / rink time.
- Other idea for the year. info. booth at the rink with hot chocolate.
- Still pursuing business memberships. Would need to evaluate memberships for local businesses.

**Treasurer – Ambreen N/A**

Cheque from food trucks still AWOL. Nymisha to pursue.

**6. Other Business**

**7. Next Meeting**

Next meeting on February 22, 2021 at 7:00pm (virtual).

Meeting was moved for adjournment at 8:59PM by Kris/Fatima

Minutes compiled by Jason Kellock/Shahnaz Munir (Secretary) Signature .....

Reviewed & Approved by Jasson Kellock (President) Signature .....



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