

Rocky Ridge Royal Oak Community Association

MINUTES OF THE BOARD OF DIRECTORS MEETING – November, 2016

Date: Monday, 28th November, 2016

Venue: Charlesglen Toyota

Time: 6:56 pm

1. ATTENDANCE

Present	Absent	Apologies Received
Executives and Directors		
President - Tessa Sakamoto	Parks – Dave Houston	Volunteers – Joanna Tjia -On Vacation
Vice President - Ali Oonwala		Transportation – Durotolu (Tolu) Aro
Secretary – Patience Fagbenro		
Treasurer – Paul Watson		
Communications – Jenna Mortis		
Events – Michelle Drysdale		
Membership – Muoi Leong		
Planning & Development – Dave Spencer		
Programs – Ted Linklater		
Safety & Security – Jessica Asuquo		
Sponsorship – Karen Abbott		
School – Ambreen Sulman		
Government Contacts & Advisors		
City of Calgary Councillor (Ward 1) – Ralph Smith	Member of Legislative Assembly – Justin Kwinter	
City of Calgary Councillor (Ward 2) – Greg Hartzler		
Neighbourhood Partnership Coordinator – Heather Mackay		
Member of Parliament - Kelli Taylor		
OTHERS		
Lorne York – Sign Lead (observer)		
Immanuel Nwachukwu – Communications Lead		
Seven Association members(stayed behind after the AGM)		

2. Motion to Call to Order/Adoption of Agenda

Tessa called the meeting to order at 6.56pm

Amendment (if any): None

Seconded by: Ted Linklater

Carried by: The House

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3. Adoption of Previous Minutes

Amendment (if any): None

Adopted by: Muoi Leong

Seconded by: Jenna Mortis

4. Presentation of Reports

Report By	Activity Update		
	Matters Arising/pending from last meeting	Summary of Event(s) Updates	New Motions for the Board's consideration/approval
GOVERNMENT & CITY REPRESENTATIVES REPORTS			
MP Rocky Ridge Office – Kelli Taylor	Nil	Alberta Job Task Force will be in January, 2017. Details will be circulated later. Association should feel free to visit the office at Crowfoot for any enquiries	Nil
MLA Calgary Northwest Office – Justin Kwinter	Nil	Nil	Nil
Ward 1 Councillor's Office – Ralph Smith	Nil	Traffic Safety Meeting held in the month with about 60-70 persons in attendance	
Ward 2 Councillor's Office – Greg Hartzler	<ol style="list-style-type: none"> Traffic issues – Work still ongoing to resolve Red Light – Still an issues as persons are receiving more than two tickets. Board to advice if message needs to be changed 	<ol style="list-style-type: none"> Property Tax: Hoping there may not be any increase next fiscal year but subject to the Province's decision. Play Ground Zone: Now extended close to the new Ice Rink New Ice Rink: - Received four public complaints on the new Ice Rink which has been forwarded to Dave Spencer to handle. 	Nil

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		4. A Safety meeting will be held on Thursday 8 th December, 2016 between 7-8pm. Associations to help spread the information.	
City of Calgary Neighbourhood Partnership Co-ordinator – Heather McKay	<ol style="list-style-type: none"> The Royal Vista Multipurpose facility: Now has 7 groups using the facility, the Association still has access and the usage roaster will be circulated. Park and play: To include Stay n Play and space provision review almost at final stage. 	A Mobile Ski park is being proposed	<p>Motion: Ted Linklater Seconded by: Jessica Asuquo Carried: To keep the Association's name in the Park n Play and Stay n Play government programme for 2017.</p> <p>Motion: Ted Linklater Seconded by: Dave Spencer Carried: To put the Association's name forward for the Mobile Ski park government programme for 2017</p>
Executive Reports			
Treasurer – Paul Watson	<ol style="list-style-type: none"> Bills: - Substantial bills of almost \$500,000 spent on the new Ice Rink to date. Updated voicemail now sent and active for Patience 	<ol style="list-style-type: none"> Casino due date– May 31 – June 1, 2016 There is a need to raise more funds to support the associations activities 	
President – Tessa Sakamoto	<ol style="list-style-type: none"> Adopt A Family Update: - Six families have been approved for the programme. Working on the support for these needy families. Meeting on Dec 12- All please attend as it is the last meeting for the year and for induction/orientation of the Directors in 	Budgeting: - Events, Planning & Development and Programs will need to put forward their budget for 2017. The budgeting year remains July 1 – June 30	Nil

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	terms of their roles and expectations towards the association.		
Vice President – Ali Oonwala	1. Ice Rink Update: (please see Planning & Development Director's report below for details)	Details in Park, Programme, Planning and Development reports	Nil
Secretary – Patience Fagbenro	Nil	1. All, please endeavour to always send in their reports ahead of the meeting. 2. To send past minutes to Communications for update of the RRROCA website.	Nil
Directors Reports			
Communications – Jenna Mortis	1. RRROCA Gmail addresses: - Transition of all Board and Lead members to the Gmail account now completed. 2. Need to rework logo and colours to reduce cost for Soccer T-Shirts or sport items as required.	1. Directors to please send their head/bust pictures to upload on the Associations website. 2. To update the website as not looking very interesting right now	Nil
Events – Michelle Drysdale	Rink Grand Opening – No additional funding available. For WECF, they will not accept 2017 applications prior to Dec 15.	1. Rink Grand Opening – awaiting confirmation of open date. Require 6-8 weeks' notice to pull an event together. -To work out possibility of having a Soft opening in Feb, 2017 and grand opening after the Rink is completed. -To fund the grand opening of the skating rink after proposal is developed and approved. 2. Prelim Schedule for 2017 Events Created – NWFC (Easter Egg Hunt), ROVC (Family Fun Day) and Zeena Taghvai (Parade of	

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		<p>Garage Sales) have confirmed interest in partnering for those events again.</p> <p>3. Meetings – met with new Event Lead, met with Zeena T re: Parade of Garage Sales, met with RRRHA re: Stampede Breakfast partnership, shed clean up</p> <p>4. Stampede Breakfast - awaiting RRRHA's response on a partnership. The Church has confirmed willingness to partner with the Association for this.</p> <p>5. Neighbour Day – have received details from Tuscany on their grant program</p> <p>6. Events Director/Leads – due to a conflict with the Stampede Breakfast date, I have withdrawn my name from nomination for Director. Will cover until a replacement is found and continue as Event Lead.</p>	
Membership – Muoi Leong	<p>Welcome Wagon: Welcome Wagon would distribute RRROCA newsletter and membership info to new family members. In return, Welcome Wagon would like to have their advert in the Reporter free of charge. <i>Jenna is working with Minds Design to see if this is possible. Minds Designs get ad placement income.</i></p>	<p>Membership Registration 2017 - is running starting Nov. 1st, 2016. Monthly draw will be done for prizes.</p> <p>All Directors to start their renewals online and send an email to Muoi to complete the registration fees discounting.</p>	Nil
Parks – Dave Houston	Nil	Nil	Nil

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Planning & Development - Dave Spencer	<p>1. Skating Rinks/Community Park: Expecting transformer from Enmax to be delivered and installation will take about 2weeks.</p> <ul style="list-style-type: none"> - Will notify the board as soon as it is safe for the public to visit the Rink. - Andrew Egbase will be his back-up in his absence as he is off for his vacation till early next year. 	Nil	Nil
Programs – Ted Linklater	<ol style="list-style-type: none"> 1. Attended Rink Making meeting hosted by City of Calgary 2. Lines and/or logos, should NOT be painted, or applied, on the rink boards and if lines are painted on the concrete, the lines should be white. 3. With the assistance of Tessa and Mary, the announcement for the Baseball/ Soccer registration will be in the next RRROCA journal 4. 3 CA's were unaware of continued sponsorship for the rink itself although Enbridge, Calgary Flames Foundation and Bell received initial funding. <p>It should be noted however that all 3 CA's had a community centre and that sponsorship for the rink might, indirectly be coming from sponsorship via the Community Centre</p>	<ol style="list-style-type: none"> 1. For power ice making and maintenance equipment, 3 CA's have reported that the preferred blower is made by Arien and the sweeper made by Gravelly. The dealer in Calgary is Arn and Arn does provide a discount for NFP CA's but one must ask for it. 2. Citadel purchased a new blower and sweeper this October for a total price of \$6,735 c/w tax 3. I will be assisting and/or observing ice making routines at Silver Springs, Citadel and Varsity 4. For the spring sports programs, an audit should be done to determine what new equipment is required 5. To explore brand recognition for the Association at all events e.g. A banner 	

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		It would have been preferable to send out a Request for Quotation for the expensive Blower and Sweeper but in this case, there appears to be a consensus from Queensland, Silver Springs and Varsity for both the dealer and equipment as the preferred solution, taking into consideration price, service and durability	
Safety & Security – Jessica Asuquo	<ol style="list-style-type: none"> 1. Neighbourhood day: - Expected on June 17, 2016. 2. Exploring ways to encourage neighbours being visible to one another e.g. block parties thought funding may be an issues as local grant may not cover all cost. 	Nil	Nil
Schools – Ambreen Sulman	Waiting for school response re school traffic. Need to get in touch with the middle school as well.	<p>Contacted both the schools in the area. No response from the principal. Talked to the secretary at Royal Oak School. She asked me to send an email to the general inbox and she will forward it to her:-Done. Awaiting the School's response</p> <p>To attend the next School's Council monthly meeting.</p>	
Sponsorship – Karen Abbott	Corporate Sponsorship: - CO-OP sponsorship is expected for the Soccer game.	<ol style="list-style-type: none"> 1. Ted will support with sending out Sponsorship emails next week 	Nil
Transportation – Durotolu (Tolu) Aro	Nil	To get in touch with Community members on the concerns about the Red Light Safety issues on current Association's stand and actions.	Nil

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Volunteers – Joanna Tjia	Nil	<ol style="list-style-type: none"> 1. Joy Peacock has joined us as one of the Event Leads. Looking for Director of Sponsorship, Director of 2. Event, Assistant Secretary, and a couple more Event Leads. Will advertise more in social media. 3. About 20 ice rink volunteers have signed up, and recruitment is ongoing. 4. Recruiting Casino Fundraiser Volunteers and Casino Fundraiser Coordinator. 5. Looking for the insurance Policy coverage for volunteers from Neil Hogg. 	Nil

3. Other Business

- i. AGM Meeting: 2016 AGM held on 28th November, 2016 with a fairly good attendance
- ii. Community Members present raised the concerns about the Red Light Safety issues and would like the Association to send a message to the community through the RRROCA Reporter magazine on how to manage this. To get in touch with Tolu on current Association's stand and actions.

4. Next Meetings

- a. 12 December 2016, 7.00pm, Royal Vista Multi Use Facility
- b. 23 January 2016, 7.00pm, Royal Vista Multi Use Facility

Meeting adjourned at 8.24pm by Tessa Sakamoto

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Minutes compiled by Patience Fagbenro and reviewed by Tessa Sakamoto