

Rocky Ridge Royal Oak Community Association

MINUTES OF THE BOARD OF DIRECTORS APRIL 2016 MEETING

25th April 2016, at 7:00pm
Boardroom Charlesglen Toyota,
7687-110Ave NW, Calgary, AB T3R 1R8

Directors Present:

Tessa Sakamoto (Chair)
Paul Watson
Karen Abbott
Laura Robertson
Michelle Drysdale
Karen Abbott
Charles Lefebvre
Muoi Leong
Durotolu Aro

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| Others present: | Zenab Awan Greg Hartzler Anthony Leong Coby Duerr Andrew Eglase |
| Absent: | Ali Oonwala Jessica Asuquo David Spencer Frances Kalu |

MOTION TO CALL TO ORDER & ADOPTION OF AGENDA

Tessa called the meeting to order at 7:00 pm.

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| Motion: | Tolu Aro |
| Second: | Karen Abbott |
| Carried: | To adopt the agenda of April 2016 BOD meeting |

MOTION FOR CONFIRMATION OF MINUTES OF PREVIOUS MEETING

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| Motion: | Laura Robertson |
| Second: | Karen Abbott |
| Carried: | To adopt the minutes of March 2016 BOD meetings |

MOTION TO APPOINT ZENAB AWAN AS SECRETARY

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| Motion: | Tessa Sakomoto |
| Second: | Laura Robertson |
| Carried: | To appoint Zenab Awan as RRROCA Secretary |

The Motion was approved.

REPORTS

Calgary Fire Department:

Coby Duerr, Assistant Deputy Chief of the Calgary Fire Department provided information about the new multi-service facility in Royal Vista which will serve the communities of Arbour Lake, Citadel, Nolan Hill, Rocky Ridge, Royal Oak, and Royal Vista.

The facility will also house Animal & Bylaw Services, EMS, a separate police counter as well as a community room. The community room will seat 20 people, with movable chairs and tables. The room will be available for community members to use.

It is expected to be completed in June or July of 2016 and will open its doors in September or October.

NPC REPORT:

Heather MacKay reported that the CCG Grant application closes May 31st.

The Community Facility Enhancement Programs/Community Initiatives Program Application Deadline is June 15th.

The Rink committee has completed the financial review documents and it is in for signing from the manager. The technical review is complete, and once the letter is finalized for the City, a electronic copy will be forwarded. Benches will be provided and may be taken from the Arbour Lake Community.

There will be a Networking Event on Tuesday April 26th from 6 to 8 pm in Rosemont.

Neighbour Day will be held on June 18th and the City is waiving the \$25 application fee for block party events on that day.

Online Pet Licensing is now available for owners to license their pets through the Animal Services site pets.calgary.ca.

Government Representatives Report:

Greg Hartzler was pleased to report that the photo radar on Country Hills Blvd and 112 Ave NW has been installed for the two southbound lanes. He will send notification once the radar is active.

Construction on the Sarcee Trail NW overpass near Spyhill Landfill (near Beacon Hill and Sarcee Trail NW) and is expected to continue until the end of construction season.

There will be a change in boundaries starting October 2017; in addition to Royal Oak and Rocky Ridge, Royal Vista will also be included in this region.

Crime statistics in Royal Oak have been reported as vehicle theft where doors are left unlocked while parked on the street. Please remind all residents to lock all doors and remove garage door openers from vehicles.

The Calgary Police Service website is an excellent resource and provides information on crime stats in neighbourhoods.

Treasurer:

Paul Watson reported that CRA has resolved notices and accounts are up to date.

President:

Tessa introduced Zenab Awan as the new Secretary for RRROCA, as Charles Lefebvre has stepped down. It was also reported that Marin has resigned as Director of Programs.

The RRROCA website was down for a period of time but has now been renewed and is now active.

MOTION TO RENEW WEBHOST FOR WEBSITE

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| Motion: | Tessa Sakamoto |
| Second: | Michelle Drysdale |
| Carried: | To renew web-host for RRROCA Website for \$206.67 |

The Motion was approved.

The AGM meeting date and time needs to be confirmed. The AGM must ratify what the Board has done in the last year, include financial statements, and appoint an auditor. It should also be conducted within 3 months of the statements being audited.

Recruitment for Board Members for Director of Programs, Director of Parks and Director Schools is open.

Tessa suggested that the Board should consider creating a paid position for the organization of the sports program for 2017.

She also reported that her last meeting will be next month and will return in October. Ali will sit in as Interim President in her absence.

There will be no meetings in July. Meetings will resume in August.

Vice President:

As reported by Tessa in Ali's absence:

Ali was interviewed on CBC's The Eye Opener and received lots of feedback from other communities. Meetings have been set up this week with those communities to discuss Pace Car.

Mailings will be sent out in 2 weeks with Pace Car information to all 8000 residents in Royal Oak and Rocky Ridge.

May 28th at 12pm is the official pledge with Councillor Ward at the Rocky Ridge Retirement Centre.

Stickers will be reprinted with the new City of Calgary emblem and will be ready to be distributed on the day of the pledge.

Programs:

For sports, Tessa has worked to reconcile refunds.

A total of \$18, 756.64 must be paid in order to cover the following costs:

Fields \$826.64
Clinics \$630
Jerseys \$12,000
Photos \$5000
Admin Supply \$300

MOTION TO REQUEST AMOUNT TO COVER SPORT'S PROGRAM COSTS

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| Motion: | Karen Abbott |
| Second: | Laura Robertson |
| Carried: | \$18,800 |

The Motion was approved.

Memberships:

Muoi reported that memberships have been coming in, however the online program has been difficult to use. Residents have been sending in cheques via post mail. A follow up call will be issued to those who have not paid.

Tessa suggested having a FAQ section on the RRROCA website for those who are having difficulty signing up online.

Events

The Easter Egg Hunt was held on March 26th at 10AM. It was well attended with very positive feedback from the community via Facebook. For future Egg Hunts the Church would like to strategize a way to have attendees stay longer, as the eggs were collected very quickly.

Parade of Garage Sales will commence May 27th-29th 2016 from 3 to 8 PM on Friday, and 10AM to 5PM Saturday and Sunday. Registration is set to begin online starting May 1st.

Family Fun Day/Sports Wrap Up Day will commence May 28th 2016. Michelle will be emcee-ing the event. The cost to RRROCA was approximately \$2000.

The Stampede Breakfast will commence July 9th from 8 to 11AM at the North West

Family Church. Food storage has been a concern with the loss of Sobeys's sponsorship, therefore sponsors for entertainment and supplies is ongoing. The next subcommittee meeting will be held on April 26th. The cost to RRROCA is approximately \$7, 500 (dependent on sponsorships). Karen included that Co-Op offered pancake mix for free, as well as storage for meat. Pricing options will be discussed shortly.

The 3-on-3 Ball Hockey Tournament will be held on September 10th or 11th. Michelle will coordinate with Ali in the following week.

The Community Clean Up has been approved and will be held on September 18th. The information session was attended by Laura and Karen. London Drugs requested that the \$300 we receive from the City should be invested to promote the event.

Future RRROCA events include the ATB Laser Tag on May 7th, as well as the London Drugs Neighbour Day/Family Fun Event on June 18th.

Breakfast with Santa will be held some time in November.

Sponsorships:

The majority of the sports team sponsorship funds have been received – waiting on two vendors. Focus now is on sponsorship for the Stampede Breakfast. All 6 grills are sponsored. \$1500 has been received from the City of Calgary Ward Community Event fund. A request has gone into London Drugs to sponsor Green Calgary and the food-ware again this year. Co-op has agreed to donate the pancake mix and is in the process of getting pricing for our other items; they will also store the meat for us until stampede morning. Will focus on other sponsors now to help with the cost of the band, kids corral and food.

Planning & Development:

The geotechnical investigations are under way, and the Environmental Site Assessment has been completed. The Development Permit application has been submitted to the City so the process is underway and we are on schedule. We have read the survey comments carefully and have made a few last minute changes such as eliminating the gardening shed and the orchard and improving the circulation and layout. Some things like the parking lot and location (several comments about no parking lot to keep parking down on the road) are dictated by City policies. An update will be in the next Reporter thanking all who provided comments and input, and explaining the parking lot location.

Secondary Suite applications still coming in and we are declining comment.

A total of three requests for information about parks in Royal Oak which are being sorted out. One request from a couple of people who want to meet to discuss gravel operations; apparently this has been an active issue for some time. A report will be given after meeting with them.

Transportation:

A resident from Rocky Valley Drive has complained about the speed of traffic that is going by and restricting residents from exiting their driveway. The resident requested speed bumps to be installed on the road. Speed bumps do pose a possible threat to first responders who would need to drive by at a higher speed. Tolu reported he will request speed limit signs instead in an effort to reduce traffic speed.

The intersection at Rocky Ridge Road and Royal Oak Way will be improved with reflector lights with temporary lights being installed in May/June. The Community will have to formally write a letter if they wish to have pole lights installed, and get the Ward involved as well.

Communications:

Sheryl Khanna is resigning as newsletter editor, so we are looking for someone to fill the position and take over by the end of June.

The Stampede Breakfast Sub-committee has established a communication plan for the Stampede Breakfast.

The Community Sub-committee meeting was held on April 5th and a communication plan was established.

The Pace Car Sub-committee is in process of confirming Cyclepath as a registration centre, as they are requesting more information and details on Pace Car. Pledges will be taken by Councillor Sutherland on May 28th at the Retirement Centre. Councillor Sutherland is working to reprint all brochures and stickers with the new City of Calgary logo.

Laura met with Zeenat from REMax regarding the Parade of Garage Sales. Registration will be up by May 1st. BMO will be distributing signs and goodie bags. Residents will be encouraged to register as members and charge a fee for non-RRROCA members.

A Google Calendar will be created in order to have a more accessible schedule, it will also make social media plugs to get out accordingly. Tessa suggested a board-wide calendar which will make scheduling more easier.

MOTION FOR \$300 FOR ADVERTISING

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| Motion: | Michelle Drysdale |
| Second: | Karen Abbott |
| Carried: | To use \$300 from City of Calgary to use towards advertising. |

ADJOURNMENT

Motion: Tessa Sakomoto
Second: Muoi Leong
Carried: The meeting adjourned at 8:59 pm

POST MEETING MOTION:

In lieu of recent house fires that occurred on May 7th in Royal Oak, RRROCA would like to step forward to help the families who were affected. It is understood that there were 2, potentially 3 families that lost their homes. An email was sent out to RRROCA Directors from the President conveying the Treasurer's request to an Urgent Motion to donate \$5000 to each affected family - totalling maximum \$15000.

MOTION FOR \$15000 DONATION FOR AFFECTED FAMILIES OF RECENT HOUSE FIRES

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| Motion: | Paul Watson |
| Carried: | To donate \$5000 to each of the affected families, for a total of \$15000 immediately. |

The Motion was approved by all Directors.

Minutes Compiled by: Zenab Awan

Signature: _____

Approval Signature: _____

Minutes of RRROCA Board Meeting 25th April, 2016

Next Meeting: 30th May, 2016, 7-9pm, Charlesglen Toyota