

Rocky Ridge Royal Oak Community Association (RRROCA)

MINUTES OF THE BOARD OF DIRECTORS MEETING

25th January, 2016 at 7:00pm
Charlesglen Toyota Community Boardroom
7687 110Ave NW, Calgary, AB T3R 1R8

Directors Present:

Tessa Sakamoto (Chairperson)
Charles Lefebvre
Durotolu Aro
Karen Abbott
Muoi Leong
Ali Oonwala

Absent:	David Spencer Paul Watson Frances Kalu Jessica Asuquo
Others present:	Greg Hartzler Alastair Starke Andrew Eglase Heather MacKay

MOTION TO CALL TO ORDER/ADOPTION OF AGENDA

Tessa called the meeting to order at 7:10 pm.

Motion:	Tessa Sakamoto
Second:	Durotolu Aro
Carried:	To adopt the agenda of December 2015 BOD meeting.

The agenda was approved.

MOTION FOR CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Motion:	Tessa Sakamoto
Second:	Ali Oonwala
Carried:	To adopt the minutes of November 2015 BOD meeting.

The minutes were approved and signed.

REPORTS

Neighbourhood Partnership Coordinator:

Contact Information:

Heather MacKay, Neighbourhood Partnership Coordinator, Calgary Neighbourhoods
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NPC Requests (ex., Board motions, LOC requirements, etc.)

The restructure is now in place and the new names for the Departments include:

Community Services: Calgary Neighborhoods; Neighborhood Connections;
Neighbourhood Partnership Coordinator

Park N Play Stay N Play A motion to accept the P N P /SNP program for RRROCA in the summer of 2016

Annual Proof of Filing To remain a legal society you must file annually with Alberta Registries. I need your annual proof of filing to submit your Capital Conservation Grant application for a lifecycle report. If your filing is not kept up to date CA's are not a legal entity and your insurance coverage may be impacted

MOTION TO ACCEPT PARK N PLAY AND STAY N PLAY PROGRAM

Motion:	Ali Oonwala
Second:	Durotolu Aro
Carried	A motion to accept the NPC P N P /SNP program for RRROCA in the summer of 2016.

The Motion was approved.

LOC The approvals are completed and a copy of the LOC is now the RRROCA.

NPC Supported Items (ex., Programming, Resources, Best Practices, etc.)

Dates to Remember (ex., Workshops, Grant deadlines, etc.)

Leading a Jane's Walk in Calgary A "How To" Workshop
Tuesday, February 9th 7:00 – 9:00 pm (light supper provided at 6:30 pm)
Christ Church - 3602 8th St SW Calgary

Jane's Walk is a weekend of free neighbourhood walking tours held in cities around the world each May. If you're curious about leading a Jane's Walk, The Calgary Foundation and The City of Calgary invite you to attend a "how-to" session where you will receive step-by-step instructions on how to bring your ideas and neighbourhood to life through a walking tour. This event is free and light dinner will be provided at 6:30pm. For more info or to register by February 8, 2016 go to: <https://janeswalkworkshop2016.eventbrite.ca>

Calgary Awards 2016

The Calgary Awards is entering its 21st awards season. These awards celebrate and recognize outstanding achievements and contributions made by citizens in our community. To ensure the deserving Calgarians are nominated each year, we rely on networks to spread the word about the Calgary Awards. Therefore, we'd like to share

information regarding the timing for this year's program:

Tuesday, March 1, 2016

Nominations Open

Friday, May 6, 2016

Nominations Close

Wednesday, September 28, 2016

The Calgary Awards Presentation

<http://www.calgary.ca/calgaryawards>

Federation of Calgary Communities Workshops:

For more information and to register go to <https://calgarycommunities.com/workshops-events/>

Monday, January 18 (7-9pm) – Building Community: Engaging Through Safety Initiatives

Wednesday, January 20 (10am – 1pm) Working with The City: Organizing your relationship

Saturday, January 30 (8:30am – 12pm) Imagine Fairview

Thursday, February 4 (7-9pm) – Internal Controls & Financial Policies

Wednesday, February 24 (7-9pm) – Communication Tools: How and When to Use Them

READYCALGARY dates for 2016.

We've made a few updates for 2016:

A PDF version of both Participant Manuals are now available online at Calgary.ca/READYCALGARY for convenience. Please take a look! Note that only those individuals who register for and complete both sections at CEMA will receive the Facilitator Manual, PowerPoints, and teaching materials however.

The workshops have been divided by section as before but have now been spread out throughout the year for convenience. As long as participants register for and complete both sections at some time within 2016, they will successfully complete READYCALGARY.

Ward 2 Representative:

Greg Hartzler provide an update on policing and bylaw issues in Royal Oak.

MLA Representative:

Alastair Starke reported that the Alberta Legislative Assembly will restart in March. The MLA plans on attending some RRROCA events in 2016. Representation of the communities will continue.

President:

President's Meetings for the Wards are now scheduled bi-monthly (they were, until the end of 2016, quarterly for Ward 1 and monthly for Ward 2). These meetings update the CAs about transportation, crime, council and city issues as they relate to our wards.

Conflict of Interest Document - Charles has developed a COI document (frm Federation of Calgary Communities). Any recommended changes?

Newsletter - Please ensure that your submissions are getting in on time and edited to the required parameters as emailed by the editor each month.

Social Media - Please send socialmedia@rrroca.org updates and a schedule to post them. We are falling behind here - what is going on in your portfolio? Post a question, picture, update, reminder, etc. Make our members aware of what you do.

Operations Manual is coming along. If anyone would like to help or give input I'm happy to

hear it.

February Event - Would be good to have representation of membership and sports there to make people aware of these areas and sign up/register. Likely just before movie?
Timing?

Volunteers - Please let Frances know what you need. - Sports - ensure you have this set up with dates so people know what they are signing up for.

Safety:

The Pace Car program is on track to be deployed in the Spring of 2016, Calgary Police Services representatives will be contacted for approvals.

Administration:

The changes in Bylaws for RRROCA from November 18th, 2015 will be filed with Alberta Registries.

Draft of Confidentiality and Conflict of interest agreements will be obtained from Calgary Neighbourhoods and used for RRROCA.

Membership:

Members are signing up online. There has not been any major concern. I have been going through and inactivate old memberships that are expired but members are still listed as active. I have continued to assign members new membership numbers starting 16-.

Membership numbers will be issued via email to simplify the process. A display will be setup at the Movie Day on Saturday February 13th, 2016.

Sponsorship:

Sports Program:

Have 54 teams sponsored so far. Aiming for 62 teams.

Tim Horton's Royal Oak has agreed to provide coffee/timbis for the first game of each team again this year.

Family Movie:

Met with manager and assistant manager of CIBC regarding sponsorship of some aspect of this event. Waiting to hear back on what they will do – either licence or popcorn/drinks
License obtained and waiting for DVD to arrive in the mail.

What other forms of advertising can we use?

Need 3 or 4 volunteers to fill the popcorn bags and lay out food/drinks in church and help clean up after.

Easter Egg Hunt:

We will be partnering with the North West Family Church for this event. We will contribute \$1,000.

They have offered for us to set up a membership table at the event if we like.

We will need 4-5 volunteers to help set up and place the eggs around the field at 8 am on March 26th.

Stampede Breakfast:

Charlesglen Toyota and CIBC have confirmed they will sponsor a grill again this year.

Tim Horton's Royal Oak will also be there providing free coffee. Need to decide on

location, the Ranch location is preferred.

Transportation:

City rejected request to extend "School Zone/Play Ground zone" at Intersection of Royal Birkdale drive and Royal Birkdale Crescent (Case 690638). School zone will be too long & school zone is to protect the school not control traffic.

City Rejected the Wheel chair ramp at the playground at Royal Oak Drive and Royal Crest Bay, (Case #600436) (I was previously told it will be in 2016 budget). They said if change is done the needed signage will be almost impossible to do.

City rejected request for better signage at intersection of Royal lake drive and Rocky Ridge Rd. However they are still reviewing a slow light request for the same area.

Cyclist Blind Spot at 112 Avenue Country Hill Blvd intersection is under city review (Case 645760)

City transportation is still reviewing the Missing "No U Turn" sign at the intersection of Royal birch Blvd. and Royal Oak Way. (Case #600440). Likely be turned down.

Complain about construction workings at the new school making "U" turns in drive ways and driving trucks over lawns. Spoke with the site manager about this.

2016 Dates for Next 5 Board of Directors Meetings:

- 22nd February, 2016, 7-9pm, Charlesglen Toyota**
- 21st March, 2016, 7-9pm, Charlesglen Toyota**
- 25th April, 2016, 7-9pm, Charlesglen Toyota**
- 30th May, 2016, 7-9pm, Charlesglen Toyota**
- 27th June, 2016, 7-9pm, Charlesglen Toyota**

ADJOURNMENT

Motion:	Tessa Sakamoto
Second:	Charles Lefebvre
Carried:	The meeting adjourned at 8:22 pm

Minutes Compiled By: Charles Lefebvre

Signature: _____

Approval Signature: _____

Minutes of RRROCA November Board Meeting
25th January, 2016