

# Rocky Ridge Royal Oak Community Association

## CRC Board Report

Prepared on: February 20, 2015

### Contact Information:

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### CRC Requests (ex., Board motions, LOC requirements, etc.)

#### Capital Conservation Grant Application (Round 2, 2015)

Deadline for Round 2 2015 is April 1, 2015 – this is a firm deadline so get in touch well before the deadline to review the grant application. Electronic applications were sent out this afternoon. All open CCG grant applications must be submitted for reimbursement prior to submitting a 2015 Round 2 application (including emergency grants).

#### Community Pages

Customer Service and Communications is launching Community Pages on the City web site with relevant current information and links posted for each community. To access just go to the City of Calgary home page and search under your community name. This is still in the developmental phases so feedback is appreciated.

### CRC Supported Items (ex., Programming, Resources, Best Practices, etc.)

- Is there an up-date on the business plan? Can I get an electronic copy for the files.
- I will require an up to date board list and positions.
- There needs to be a large discussion the LOC documents. There is a larger process to change the location of the lease land as the lands identified were part of the developers commitment.
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### Dates to Remember (ex., Workshops, Grant deadlines, etc.)

#### Enhancing Cultural Awareness and Diversity Competence

##### An Interactive Workshop

By exploring the overall concept of cultural Awareness, you will learn to advance in a culturally responsive manner and discover the dynamics of intercultural relationships. Topics include: dealing with cultural issues, exploring stereotypes in our daily life, tools for self-awareness, the socialization and ism prism and effective communication across cultures.

Date: Friday, February 27

Time: 9:00 – 12:00

Location: Genesis Centre (7555 Falconridge Blvd. NE) 1000 Voices – Room D122

Registration is required for this workshop!

Phone: 403-290-5134

Email: [diversity@ccis-calgary.ab.ca](mailto:diversity@ccis-calgary.ab.ca)

#### Workshops offered by The Federation of Calgary Communities

##### Board Workshop: Common Board Meeting Challenges

Running an effective board meeting doesn't have to be a complicated process. There are common challenges that many boards face however, when different personalities come together to carry out the business of the association. Join us for a workshop on common issues experienced in board meetings, roles and responsibilities, the importance of preparation/participation, and then have a little fun role playing as we tackle common "time wasters" as well.

Date: March 5, 2015

Time: 7:00 to 9:00 pm

Location: Federation of Calgary Communities - Suite 301, 1609 14th Street SW

#### Treasurer's Workshop for the Inexperienced Accountant: Part One

Are you the Treasurer or Bookkeeper, but have little accounting experience? This first part to the workshop is designed for to help you understand your role and responsibilities. Topics will include:

- What are the duties of the treasurer and/or the bookkeeper?
- Setting up your books
- Basic recording

Date: March 5, 2015

Time: 7:00 to 9:00 pm

Location: Federation of Calgary Communities - Suite 301, 1609 14th Street SW

#### Treasurer's Workshop for the Inexperienced Accountant: Part Two

Are you the Treasurer or Bookkeeper, but have little accounting experience? This second part to the workshop is designed to help you understand your role and responsibilities. Topics will include:

- Monthly reconciliation's
- Getting your books ready for audit
- Special problems encountered by communities with recording

Date: March 12, 2015

Time: 7:00 to 9:00 pm

Location: Federation of Calgary Communities - Suite 301, 1609 14th Street SW

#### Partners in Crime Prevention Workshop: Online Child Exploitation & Cyberbullying

Online child exploitation and cyberbullying are unfortunately, growing trends in today's digitally connected world. This workshop will provide information to parents and caregivers on how common these concerning trends are, the impacts that these activities can have on our families and communities, how predators and bullies use the internet to target victims and some techniques to improve the safety of your online experience.

**Presented by:** Constable Carter Duchesney

Date: March 10, 2015

Time: 7:00 to 9:00 pm

Address: Triwood Community Association, 2244 Chicoutimi Dr NW

#### **Did You Know...?** (ex., City-wide Events & External Opportunities, etc.)

##### Nominate an exceptional Calgarian for a Calgary Award by Feb. 27

Do you have a friend or neighbour who helps make Calgary a great city? Here's your chance to recognize their contributions to our community by nominating them for a Calgary Award.

There are nine Community Achievement awards devoted to citizens whose contributions have improved the quality of community life in Calgary through art, commerce, volunteerism or education;

- Grant MacEwan Lifetime Achievement
- Citizen of the Year
- Arts
- Commerce
- Community Advocate
- Community Advocate Organization
- Education
- Heritage
- Youth

For more information and to nominate someone go to The City of Calgary website. <http://www.calgary.ca/CA/city-clerks/Pages/Administration-services/Calgary-Awards/Community-Achievement-Awards.aspx>

<b>How CRC can assist your community association:</b>	
<b>Organizational Development</b>	Board Governance, Human Resource Management - Staff and Volunteer, Bylaw Consultation and Review, Operational Policies and Procedures, Risk Management, Strategic Business Planning, Organizational and Community Assessments, Marketing, Promotional and Communication Plans
<b>Financial Management</b>	Budgeting, Financial Practices and Internal Controls, Reviewing Annual Financial Statements, Grants and Funding Resources
<b>License of Occupation/Lease</b>	Land Stewardship, Administration of LOC/Lease, LOC/Lease Amendments, Third Party Agreements, Liaise with The Corporation, Exiting LOC/Lease
<b>Facility Maintenance &amp; Capital Construction</b>	Life Cycle Review, Life Cycle Funding, Capital Construction Policy and Process
<b>“One Door” Into The City</b>	Navigation and Alignment of City Services, Leverage City Resources to Support Communities, Connections to Other City Business Units and Departments