



RRROCA
ROCKY RIDGE ROYAL OAK
COMMUNITY ASSOCIATION
WWW.RRROCA.ORG

MINUTES OF THE ANNUAL GENERAL MEETING (DRAFT)
27th November, 2013
7:00pm
Royal Oak Victory Church

Directors Present:

Jeff Walker (Chairperson)
Nicolas Delisle
Pam Nichol
Loretta Kao
Carla Knipe
Brian Pearson
Jon Dutkiewicz

Guests Present By Invitation :

Councilman Ward Sutherland, Ward One
Councilman Joe Magliocca, Ward Two
Helene Weir, President & CEO, YMCA
Ken Lima-Coelho, VP of Communication and Financial
Development, YMCA
J. Kelly Smith, Senior VP Operations/COO, YMCA

Meeting called to order at 7:18pm.

Introduction of Board of Directors and thank you for volunteering and to ROVC

1. CONFIRMATION OF QUORUM

- ◆ 88 members present including by proxy. This meeting is duly formed for transaction of business.

2. CONFIRMATION OF THE 2012 AGM MINUTES

MOTION: Brian Pearson
SECONDED: Ben Lowther
CARRIED: to dispose the reading of AGM 2012 minutes

3. REPORTS

◆ **PRESIDENT – Jeff Walker**

- On behalf of the Board of Directors, I present these reports on the activities of the Association since its last Annual General meeting in November 2012.

◆ **SCHOOLS – Jeff Walker**

- A successful campaign rally was held at Rocky Ridge Ranch to secure provincial funding and priority for a new middle school

◆ **COMMUNICATIONS – Hazim Al Hakeem (presented by Jeff Walker)**

- New website launched in 2013
- Business directory established

◆ **CASINO – Jeff Walker**

- Continue to work on restricted funds
- Will take place at Cowboys Casino on 30th to 31st March, 2014
- need volunteers

◆ **Oil Well – Jeff Walker**

- Drilling site has moved away more than 100m from residential area

◆ **Pace Car – Jeff Walker**

- Postponed to launch from Fall 2013, expect to launch in January 2014
- A brief explanation of the pilot program was presented

♣ **TREASURER – Nicolas Delisle**

FYE (June 30)	2011	2012	2013	Delta
Revenues	\$28,597	\$30,651	\$57,279	+\$26,658
Costs:				
-Programming	26,150	24,582	19,397	-5,185
-Donations	5,000	1,786	1,000	-786
-Other	<u>10,658</u>	<u>11,519</u>	<u>17,211</u>	<u>+5,652</u>
	41,808	37,887	37,608	-279
Excess/(Deficit)	(13,211)	(7,236)	19,671	+26,907

- Revenues: the increase from Membership (\$9,921) and Donations & Fundraising (\$11,509 in aggregate)
- Expenses: Increased focus on diligence on programming costs reduced expenses by \$5,185, while other costs increased generally, including Community Events (\$3,648)
- Current Assets \$567,029
- Equipment: \$7,693
- Restricted Account (Casino Revenue):
 - ♣ 2012 – no casino event
 - ♣ 2013 – no use of funds
 - ♣ 2014 – anticipating casino event in March
- Budget 2014
 - ♣ A Casino event should generate approximately \$60,000-\$70,000 in revenues, which would bring the restricted account to ~\$585,000
 - ♣ We currently do not have a specific budgetary allocation for the current balance in FYE 2014; we are planning to develop an approved use of funds during the 2014-2015 period.
 - ♣ **Revenues:**
 - a. Membership: 2013 saw revenues increase from \$8,191 to \$18,112 due to the requirement of Membership for Sports Programming. We anticipate moderate growth in 2014 as a result of continued renewal and further growth.

◆ **Cost items:**

- a. Stampede Breakfast: 2013: \$4,000 in sponsorship; \$7,200 in costs. Net (\$3,200.)
- b. 2014: We anticipate relatively constant costs, but expect stronger sponsorship. Net \$2,000
- c. Sports: 2013: \$30,448 in revenues; 15,067 in costs; \$3,000 in costs. Net \$15,380.2014:
- d. We anticipate relatively little change

MOTION: Nicolas Delisle

SECONDED: Lindsay Paul

CARRIED: To accept the Financial Statements Year-End 30th June, 2013 as presented.

MOTION: Nicolas Delisle

SECONDED: Monique Chiasson

CARRIED: To appoint auditor from FCC to audit for Fiscal year 2014

◆ **PLANNING & Development – Brian Pearson**

- Recent handover
- Looking into linking footpaths in the area involving developers
- Rink Planning
 - ◆ An affirmation survey was held online over the summer. The results were almost unanimous in favor of a rink versus a building.
 - ◆ Further thought at the board level is going into trying to incorporate a basic but functional building into the rink plans. Estimated cost of \$890K for a hall with amenities.
 - ◆ We have solicited a budgetary estimate for the rink project from a General Contractor.
 - ◆ Next steps are:
 - a. Apply for LOC (Lease of Occupancy),
 - b. Redesign the facility layout,
 - c. Go out to tender with a RFQ,
 - d. Down select a General Contractor from at least 3 bids,
 - e. Apply for CFEP matching grant (to a maximum of \$125K).

◆ **COMMUNITY ENGAGEMENT – Carla Knipe**

- Block Parties Hosts who are RRROCA members no longer receive \$100 grant but can instead borrow free activity bags loaded with games to help their party be successful.
- M.O.N-days Simple concept; go out for a walk Monday evening to meet neighbors. Community enthusiasm “fizzled” in the past year.
- RRRO Youth Council Idea is important to provide activities for tweens and

teens. Never got off the ground due to lack of coordinator with experience of youth work. This idea may still happen!

o Goal for 2014:

- ◆ **Community Newsletter:** Encourage more people to contribute articles and information.
- ◆ **Look Into Possible Community Projects** For example: improvements to current playgrounds, such as benches, tables and perhaps toilet facilities. Not a guarantee this will happen but I will look into it. What else do community members want? Please tell us!
- ◆ **Little Free Library** My personal goal: to place a “LFL” in both Rocky Ridge and Royal Oak, in a public area. Need someone to build/contribute a “building” for it and a local artist to decorate it.

◆ **SPORTS – Pam Nichol**

- o Soccer (U4, U5, U6, U8) & T-Ball for age 4-8
- o Total participants 395 – an increase of over 120 from previous year
- o Eliminated hats, 3 rd Coach, Medals, scaled down wrap party
- o Added clinics for coaches and skill clinics for kids
- o Adult sports:
 - ◆ 3 fitness classes (2 Bootcamps & 1 Vinyasa Yoga) were introduced in November 2013
 - ◆ Will add 4 more fitness classes in January 2014
 - ◆ 1000lb challenge will start in January 2014
- o Youth sports:
 - ◆ Received \$1000 grant from ATB for expansion
 - ◆ Online registration available, registration starts in February 2014
 - ◆ Add up to age 12 for soccer
 - ◆ Change U8 from twice to once a week to free up space for other groups
 - ◆ Shorten season from 10 weeks to 8 -start in May not mid April; possibility to implement summer program
 - ◆ Increase number of volunteer positions
 - ◆ Opportunities to volunteer outside of program

◆ **PARKS– Pam Nichol**

- o RRROCA was accepted in the NeighborWoods program
- o Interested residents in RRRO should contact 311 before deadline on March 31
- o RRROCA received a \$3000 gift from Decker to plant trees in the community
- o Grants for fruit tree gardens

◆ **EVENTS – Pam Nichol**

- The following events were presented in chronological order
 - ◆ Sponsored NWFC Easter Egg Hunt
 - ◆ Promoted Parade of Garage Sales
 - ◆ Stampede Breakfast in July – Sponsorship with London Drugs to work with Green Calgary and set a target of reducing waste by 80% in 3 year; event ended with reduction of 79%. Full report available on RRROCA website
 - ◆ Skate Park partnered with Citadel in July
 - ◆ Park n Play in July
 - ◆ Fresh Air Cinema Rink Raiser in August with Loonie Carnival, BBQ, featuring the movie The Lorax (sadly rained out)
 - ◆ Rescheduled Community Clean up in September (Originally scheduled in June) with a free store great success
 - ◆ Skate Park in September
- Events 2014
 - ◆ Health and Wealth Lecture Series
 - ◆ Taco and Movie night
 - ◆ Parents’ night out
 - ◆ Cooking class
 - ◆ Stampede Breakfast
 - ◆ Fresh Air Cinema
 - ◆ Community Clean Up – Spring and Fall
 - ◆ Family Fun Day – with ROVC
- Volunteers needed for Event Committee and seeking Volunteer Coordinator

◆ **MEMBERSHIP – Loretta Kao**

- Major database cleanup performed
- Launching of member cards in summer 2013
- Current percentage of members to community drilling: 10.5%

◆ **BABYSITTER REGISTRY – Loretta Kao**

- Current participating families: 86
- Babysitters registered: 15
- Possible actions in the coming year include: update babysitters’ information, adding babysitters’ experience and to promote registry

◆ **SOCIAL MEDIA – Jonathan Dutkiewicz**

- Most recent and up-to-date RRROCA news
- Current number of “fan”: 768

4. RATIFY ACTIONS OF DIRECTORS FOR 2010

MOTION: Brian Pearson
SECONDED: Jen Danningan
CARRIED: That members of the Rocky Ridge Royal Oak Community Association move to ratify the actions of the Directors since the last AGM in November 2012

5. ELECTION OF DIRECTORS FOR 2011

- ◆ Nomination Slate:
 - Jeff Walker
 - Nicolas Delisle
 - Pam Nichol
 - Loretta Kao
 - Carla Knipe
 - Brian Pearson
 - Jon Dutkiewicz
- ◆ Nominations from the floor: David Klym and Hamed Hendizadeh
- ◆ There being no further nominations, the individuals on the nomination slate are elected by acclamation.

MOTION: Pam Nichol
SECONDED: Ben Lowther
CARRIED: Nominated directors are elected

6. NW Recreation Centre Presentation from YMCA

- ◆ Expect completion between 2016 to 2017
- ◆ Awaiting development permits to initiate
- ◆ Open House on 23rd January, 2014, 5pm – 8:30pm at Silver Spring Community Centre

7. MATTERS ARISING FROM THE FLOOR

- New fences on Countryhills Boulevard obstruct vision for pedestrians
 - ◆ Residents are urged to call 3-1-1 to report problem
- Fence not put up on Royal Oak Dr.
 - ◆ Will bring to RO Estates to follow
- Thank you to Royal Oak Victory Church for the complimentary use of their facilities for this meeting and others we have hosted throughout the year.

8. ADJOURNMENT

MOTION: Nicolas Delisle

SECONDED: Colleen Burrows

CARRIED: There being no further business to discuss, the meeting adjourned at 8:50pm

Minutes Compiled By: Loretta Kao