

PLEASE NOTE THE MINUTE WILL BE APPROVED AT THE 2017 AGM MEETING



RRROCA
ROCKY RIDGE ROYAL OAK
COMMUNITY ASSOCIATION
WWW.RRROCA.ORG

MINUTES OF SECOND MEETING OF THE ANNUAL GENERAL MEETING 2016

Date: 28th November, 2016

Venue: Charlesglen Toyota

Time: 6.30pm

ATTENDANCE

Directors Present	Guests Present by Invitation
Tessa Sakamoto (chair)	Ward Sutherland -- Councilor for Ward 1 (Ralph Smith)
Ali Oonwala	Joe Magliocca -- Councilor for Ward 2 (Greg Hartzler)
Paul WATSON	Kelli Taylor -- Pat Kelly, MP for Calgary Rocky Ridge
Patience Fagbenro	Heather MacKay -- Neighborhood Partnership Coordinator, COC
Dave Spencer	
Karen Abbott	
Michelle Drysdale	
Muoi Leong	
Ted Linklater	
Jessica Asuquo	
Jenna Mortis	
Ambreen Sulman	

Meeting called to order at 6:15pm. The President, Tessa Sakamoto of the Rocky Ridge Royal Oak Community Association chaired this Annual General Meeting and listed the below as the purpose of this AGM:

- Present the President's report of the year's activities;
- Present the Treasurer's report and the audited financial statements of the Association for the preceding Fiscal Year;
- Appoint auditors for the upcoming Fiscal Year;
- Vote on ratification of the actions of the Board during the period following the previous Annual General Meeting;
- Elect Directors and the President, as applicable.

This was followed by the introduction of the Board of Directors present.

1. CONFIRMATION OF QUORUM

- Quorum was reached, at 65 members present including 40 proxies. The meeting was duly formed for transaction of business.
- Secretary of the meeting: Patience Fagbenro
- Scrutineer of the meeting: Murray Brack

2. Voting Modality: By show of hand unless a ballot is requested.

3. **First of three Calls for Nomination:** The Chair of the AGM made the first call for nominations of members that would like to have their name put forward for election to the board. No nomination was made at this point.
4. **CONFIRMATION OF THE 2015 AGM MINUTES:** - One correction on omission of the name of Director for Safety & Security, Jessica Asuquo in attendance list.

MOTION: Jenna Mortis
SECONDED: Ted Linklater
CARRIED: To adopt the AGM minutes 2015

5. **Second of three Calls for Nomination:** The Chair of the AGM made the second call for nominations of members that would like to have their name put forward for election to the board. No nomination was made at this point.

6. Reports

PRESIDENT – Tessa Sakamoto

- Partnered on multiple successful events including the Neighbour Day BBQ, Easter Egg Hunt, Family Fun Day/Parade of Garage Sales, Stampede Breakfast to name a few.
- The Events and Sports programs, have continued to build relationships with businesses in the community despite a less than ideal economy for giving. Looking forward to continuing to build on these relationships as our events and programming depend on the support and generous spirit of our business neighbours.
- While a decline has been seen in the Association’s membership base, the Board is currently exploring ideas to build the numbers. Part of the struggle is that members don’t see the value of what a Community Association (CA) does for them. We are working to remedy this through education as to how we operate for all residents (members or no) on a municipal level, and also looking for ways to add value or exclusivity for the members, including the Babysitter Registry and other new ideas.
- The Safety of our community is something that we pride ourselves on. We will continue to keep this paramount as we explore ways to enhance our communities through safe initiatives. Our focus through 2016 and into 2017 will be on meeting neighbours which we hope to provide an opportunity for with an events initiative, as well as encouraging residents to lock up and report suspicious behavior.
- With the opening of the new middle school in our community, our Schools portfolio is now taking on a bigger role and has made the schools aware of our presence and willingness to work together.
- Our transportation portfolio, along with support from the city and council, has seen several projects take shape in our community including the launch of the Pace Car program as well other safety related developments like red light cameras and reflective sleeves on crosswalks throughout the area. In addition, regular columns in the RRROCA Reporter regarding traffic/vehicle safety and maintenance keep our residents informed and traffic safety at the forefront of the minds of our residents.

- Another major success this year for the CA has come from our volunteer team – we have filled many positions within our Board, which has helped us operate more successfully. We can always use more help, and our volunteer team can be depended on the actively recruit and fill positions within the CA. We are currently on the hunt for a few positions, namely Directors of Events and Sponsorship, both of which are essential in being able to run events and programs for our residents.
- As a CA, at the core, we want to be here for our neighbours and we want them to know that we are here to help by reaching out when they need it. One of the ways we are helping is by piloting a neighbourhood holiday Adopt-A-Family program. The idea is that neighbours can help neighbours and we are providing the link between families that could use a hand up, and families that would like to help.
- Our Sports program saw about 400 kids hit the field last spring, and in an amazing feat, saw no cancelled games due to uncooperative weather. We look forward to running our program next year and growing with a goal of 500 players in the spring. We are also exploring other avenues for programming, but finding this to be a challenge with a lack of facilities and demand due to the healthy competition in and around our community.
- We have secured an excellent Communications team to manage a few different projects related to the CA. Most recently, the focus has been on transitioning to a reliable email and cloud system and providing effective communications to our residents through our website, social media, newsletter and signage.
- Lastly, you may have seen some action at our new Community Park. After successfully completing our License of Occupation with the City of Calgary and securing funding (both through grants and self-funding) we were pleased to currently be in the construction phase of our outdoor rink facility. We are excited to see this through and are crossing our fingers that we may see a few top shelf goals on the ice this winter. The completion of the project is as of yet unannounced. We are working hard to fit the pieces together to make this happen – of which these include volunteers, funding, time, coordination of trades, and weather.

MOTION: Dave Spencer
SECONDED: Jenna Mortis
CARRIED: To accept the President’s report as presented

7. TREASURER – Paul Watson

June 30	FY16	FY15
Revenue	\$75,224	\$76,095
Expenses	\$55,777	\$59,791
Surplus	<u>\$19,447</u>	<u>\$16,304</u>

06/30/2016 Financial Highlights:

Routine income (sports and sponsorship) and expenses (program delivery and events) were very consistent with the prior year. Surplus for the year was \$19,447.

The following activities generated significant funding amounts for our Community Park project:

Casino event \$72,280

Alberta Community Facility Enhancement Program (CFEP) grant \$125,000

Parks Foundation Calgary Amateur Sports Grant \$125,000

Spending on the Community Park project during the year ended June 30, 2016 was \$33,527 primarily related to engineering and associated costs. As at June 30, 2016 there was \$881,611 in additional available funding for the Community Park project.

MOTION:	Paul Watson
SECONDED:	Ambreen Sulman
CARRIED:	To accept the financial statements for the Rocky Ridge Royal Oak Community Association for the fiscal year end June 30, 2016 as presented by the board

MOTION:	Paul Watson
SECONDED:	Muoi Leong
CARRIED:	To move that the Rocky Ridge Royal Oak Community Association appoint an auditor engaged through the Federation of Calgary Communities for the fiscal year-end June 30, 2017.

8. Ratification of all Actions of the Board of Directors for the past year was moved as below;

MOTION:	Muoi Leong
SECONDED:	Jenna Mortis
CARRIED:	To move that the membership ratify the actions of the Board of Directors from the period following the previous Annual General Meeting

9. **Election of Directors**

As required by the bylaws of the Association which provides that the Board of Directors shall consist of not fewer than five and not more than 13 voting members, and shall be elected by those Voting members as are present at the Annual General Meeting.

Third of three Calls for Nomination: The Chair of the AGM made the last call for nominations of members that would like to have their name put forward for election to the board. No nomination was made at this point.

The following Directors were re-elected/nominated at the meeting:

a. Re- elected Board Members

- i. Tessa Sakamoto
- ii. Ali Oonwala
- iii. Paul Watson
- iv. Dave Spencer
- v. Jessica Asuquo
- vi. Durotolu Aro
- vii. Muoi Leong

b. Elected Board of Members

- i. Ted Linklater
- ii. Patience Fagbenro
- iii. Joanna Tjia
- vi. Jenna Mortis

MOTION:	Ali Oonwala
SECONDED:	Dave Spencer
CARRIED:	To move it be resolved that Patience Fagbenro, Jenna Mortis, Ted Linklater, and Joanna Tjia be elected as Directors of the RRROCA for the ensuing year or until their successors are appointed or elected

10. ADJOURNMENT

MOTION:	Ted Linklater
SECONDED:	Jessica Asuquo
CARRIED:	There being no further business to discuss, to move that the meeting be adjourned, at 7:30 pm

*Minutes Compiled By: Patience Fagbenro
Reviewed by Tessa Sakamoto*