

Rocky Ridge Royal Oak Community Association

MINUTES OF THE BOARD OF DIRECTORS MARCH 2016 MEETING

**21st March 2016, at 7:00pm
Boardroom Charlesglen Toyota,
7687-110Ave NW, Calgary, AB T3R 1R8**

Directors Present:

Tessa Sakamoto (Chair)
Paul Watson
Karen Abbott
David Spencer
Frances Kalu
Ali Oonwala
Laura Robertson
Michelle Drysdale
Jessica Asuquo
Karen Abbott
Charles Lefebvre

Other present:	Zenab Awan Greg Hartzler Kelli Taylor Alastair Starke Constable Roy Jordan Furness Ralph Smith
Absent:	Muoi Leong Marin Leci Durotolu Aro (Tolu)

MOTION TO CALL TO ORDER & ADOPTION OF AGENDA

Tessa called the meeting to order at 7:02 pm.

Motion:	David Spencer
Second:	Michelle Drysdale
Carried:	To adopt the agenda of March 2016 BOD meeting

MOTION FOR CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Motion:	Karen Abbott
Second:	Dave Spencer

Carried:	To adopt the minutes of February 2016 BOD meetings
----------	--

REPORTS

Tessa introduced Michelle Drysdale as Director of Events and Laura Robertson as Director of Communications.

Calgary Police Service:

Constable Roy will be taking over Constable Dennis for the time being while he is away.

Const. Roy reported that Crime Trends are available on the CPS Website under Crime Mapping.

Royal Oak has a higher crime rate than Rocky Ridge based on reporting. The perception has been that those released from jail have been performing the crimes, which is not the case.

Crimes in the area have been drug related, specifically fentanyl. Crimes include breaking and entering, car prowlings.

Const. Roy has reminded residents to be vigilant, and to look out for suspicious behaviour. Residents should be attentive to people who may look like they do not belong in the community. The LRT Station has been a site for criminals to come into RO at night.

Residents should not hesitate to call the non-emergency line 266-1234, or 911.

Ward 2:

Greg Hartzler stated that the Crosswalk with yellow reflectors are on the agenda is on its way.

There has been a land-use change from R1C to R1S.

Illegal secondary suites are only considered "illegal" if there is a kitchen with a stove plugged in. The number of people living in the suite is not for us to judge, as there are no bylaws on that. Inspectors cannot back to residents to inquire as it is considered harassment.

There have been complaints regarding HAWKS Helicopters. Residents should be comforted knowing HAWKS is there doing its jobs and should not be a concern.

The Ward 2 Annual Report has been confirmed and passed.

The City Council has been given \$57 M. Please voice your opinions to Ward Sutherland's office on what should be done with it.

The Census will be online April 1st and not before that date.

There will also be construction on Stoney Trail and Sarcee Trail this summer. In addition, 112 Ave. will also be under construction to widen the roads.

Red light traffic cameras will be installed once the temperature will be a steady 12-15 degrees Celcius.

MP Representative:

Kelli Taylor reported the federal budget will be released tomorrow (March 22nd) and available on CPAC or website patkellymc.ca.

Pat attended vigil for Allison Azer in Ottawa.

He will be speaking to Private Member's Motion.

CRA is available to help with anyone requiring help.

The MP office can also help to follow up on immigration. The office is located in Crowfoot NW.

The Canada 150 Fund will be available to the community, schools, in celebration of the 150th Anniversary in 2017.

Please note that the MP office cannot donate to any organization including Stampede Breakfasts, however they are available to provide volunteers.

Treasurer:

Paul Watson reported the treasury is up to date and CRA accepted the Voluntary Disclosure.

President:

Tessa Sakamoto reported that she is working to fill positions when she will be absent on leave from June to September 2016.

Mary Fleet and Kristen Lawson have resigned from their position, and new Directors are to be appointed:

MOTION TO APPOINT NEW DIRECTOR OF COMMUNICATIONS & DIRECTOR OF EVENTS

Motion:	Tessa Sakamoto
Second:	Karen Abbott
Carried:	Michelle Drysdale was appointed as Director of Events and Laura Robertson appointed as Director of Communications

The Motion was approved. None opposed.

The position for Director of Parks & Schools is still vacant. The position will require support to Dave to carry on the project after the development phase.

Great News has decided to publish a newsletter in our area as well. We have not heard from them yet, however they are putting our information down in the newsletter as well as on the web. Please make sure that our website is up to date so that we can do our best to ensure no misinformation is being released.

AGM meeting dates and location need to be decided on.

Directors are expected to be at the Stampede Breakfast to help and promote the CA.

Vice President:

Ali Oonwala met with Ralph, Ward and Kelli at Cafe Fresco to discuss the proposed Pace Car program. We have pull support from CPS. Pace Car is expected to start September 2016. The ground work has started, brochures are being reprinted, as well as pamphlets and stickers. We have close to 20 volunteers, however Ward suggested we need about 100 volunteers to be involved. Royal Oak School Principal has been notified and onboard. Sign-ups can be done at the Ranch. We are looking into alternative locations for people to sign-up. Pace Car is a pilot program and our community will be the first in Calgary.

Events

Michelle Drysdale said that the Easter Egg Hunt will commence March 26th 2016 at 10 AM and will be held in partnership with NWFC at the greenspace North of Royal Oak School. Over 70, 000 eggs were filled into bags by Karen and Michelle. Frances has emailed 5 volunteers to help hide eggs at 8am on March 26th. Muoi will be running a membership table at the event. The ad has been posted to the website, as well as the March RRROCA Reporter, businesses and schools, community bold sign, and social media.

MOTION TO GIVE \$1,000 TO NWFC

Motion:	Michelle Drysdale
Second:	Frances Kalu
Carried:	To give \$1,000 to NWFC for Easter Egg Hunt Event

The motion was approved. None opposed.

Parade of Garage Sales will commence May 27th-29th 2016 from 3 to 8 PM on Friday, and 10AM to 5PM Saturday and Sunday. BMO Bank and Zeena Sponsorship will be reported by Karen. We are also hoping to include an interactive map similar to last year.

Family Fun Day/Sports Wrap Up Day will commence May 28th 2016. We have reached out to Royal Oak Victory Church to see how we can help this year and are waiting to hear back from them.

MOTION TO GIVE \$2,000 TO ROVC

Motion:	Michelle Drysdale
Second:	Ali Oonwala
Carried:	To give \$2,000 to ROVC for Family Fun Day/Sports Wrap Up Day

Motion was approved. None opposed.

Stampede Breakfast will commence July 9th 2016 from 8AM to 11AM. RRRHA has turned down the proposal to co-host the event at the The Ranch Centre. The NWFC has agreed to host it for 2016. We are in need of sponsors for the event. A sub-committee has been formed and will meet tomorrow night (March 22nd) to discuss our next steps.

MOTION TO GIVE \$7,500 FOR STAMPEDE BREAKFAST

Motion:	Michelle Drysdale
Second:	Karen Abbott
Carried:	To give \$7,500 to fund Stampede Breakfast for 2016

The motion was approved. None opposed.

3-on-3 Ball Hockey Tournament is scheduled for September 10th or 11th 2016.

Community Clean Up will be held September 18th 2016.

Future events include ATB Laser Tag for May 7th 2016, London Drugs Neighbour Day/ Family Fun Event on June 18th, and Breakfast with Santa in November.

Sponsorships:

Karen Abbott reported ATB has donated \$2,000 to assist with our sports program. There is a decrease in the number of sports teams this year from 62 to 46 (26%) decrease. It is not clear what has contributed to the decline. Financial assistance was offered but no one used it. The soccer jersey costs also increased this year due to the decline in the Canadian dollar and increase in the cost of sponsorship logos with more than three colors going on jerseys. Overall, revenue generated from sports this year will be lower and will impact how much money is available for other events in the community.

Sponsorship for this year's stampede breakfast has been difficult due to the economic downturn. The city of Calgary Coordinating Committee of the Councillors Office has awarded \$1500 for this event (\$750 from Ward 1 Community Events Fund and \$750 from Ward 2). Sandra Jensen's office will provide some funding but has not specified an amount yet. Pat Kelly's office,

due to federal regulations is not able to provide a financial donation but can provide volunteers if needed. Sobey's will not be sponsoring the breakfast food this year and have decided to do their own stampede breakfast. Karen will meet with Co-Op to see if they are able to help us in some way with the breakfast food.

Planning & Development:

Dave reported that the Skating Rink plans are on track for October/November 2016. Development Permit Application will be submitted next week, and will request for Geo Technical Report. The City Recreation Facility will pay for Phase I. Solar Power Lights may be an added cost. We will be needing volunteers to maintain the Rink, and make ice. Byron Pearson will come out to teach how to operate equipment.

Dave also sent a reply to the City of Calgary regarding a proposed development by La Vita Land, which was discussed with Jordan Furness after the meeting.

Volunteers:

Frances Kalu reported that a volunteer coordinator is still needed to help set up a volunteer database. Due to time constraints Frances is unable to set it up. Marin is involved in getting volunteers for Sports.

Safety:

Jessica Asuquo will meet with CPS (Const. Roy and Dennis) to discuss crimes in the area.

Transportation:

Via Tolu Aro's Email report:

Received a request to support installation of "3-Way Stop Signs" at the intersection of Rocky Ridge Blvd, and Rocky Ridge Close (location of the two kids who were hit by a motorist in December 2015). I voiced my concerns and opposition to the suggestion. The Resident decided to escalate the issue but the City was also not in support of it. Stop signs are designed to control traffic flow in an intersection. Every motorist will have to stop at the intersection every single time. Over 80% of motorists will have to stop even though there is no "real" need to do so. This will result in frustrated drivers and drivers rolling through the stop sign instead of coming to a complete stop. The City is reviewing a slow light request of the same area.

A cyclist Blind Sport at 112 Ave and Country Hill Blvd intersection is under city review (Case #645760).

The City transportation is still reviewing a "no U Turn" sign at the intersection of Royal Birch Blvd. and Royal Oak Way (Case #600440). it is likely to be turned down.

Secretary:

Charles Lefebvre forwarded Charlesglen Toyota's email requesting to park in designated areas in the service parking lot. They also reminded us to clean up and to keep noise to a minimum. This is not a real concern for this Board of Directors.

Contact List was sent out, please let me know of any additions or changes.

November 18th, 2015 Resolution. A change was made for the required percentage of members present or by proxy from 50% to 75% to comply with the Alberta regulations.

The Conflict of Interest document to be signed by the Directors is pending a review of the requirements by Tessa.

Communications:

Jessica received an email regarding disturbances at Royal Oak Way at the park. Calls were made to 911. The email requested for lights needing to be installed at the park.

Neighborhood Partnership Coordinator

Heather MacKay sent the following via email prior to the meeting.

Contact Information:

Heather MacKay, Neighbourhood Partnership Coordinator, Neighbourhood Connections/
Calgary Neighbourhoods

T403-476-7226 | C403-869-7813 | F403- | **Email: heather.mackay@calgary.ca**

Mailing Address: The City of Calgary | Mail code: # 121

P.O. Box 2100, Station M, Calgary, AB Canada T2P 2M5

NPC Requests (ex., Board motions, LOC requirements, etc.)

The restructure is now in place and the new names for the Departments include:

Community Services: Neighborhood Connections; Calgary Neighborhoods

Neighbourhood Partnership Coordinator

Community Lands The LOC and Community Rink project is moving forward. Thank you Dave Spencer for the hard work.

The environmental consultant is conducting the Phase 1 ESA. The consultant will be Tetra Tech EBA.

The file manager in City Planning is Joyce Tang

Dave to give update.

Movie Calgary Neighbourhoods paid for the pop corn and the event. Sounds like it was successful.

Business Plan & Policies Review and make any changes to the business plan and provide copies of policies to Tessa.

NPC Supported Items (ex., Programming, Resources, Best Practices, etc.)

Recreation Center The Rec Centre is on schedule for the last quarter of 2017

HOWEVER, the Councillors are hopeful it will be done early Summer 2017.

Rink Rat Workshop Outdoor Ice Rink workshop on Tuesday April 26.

Neighbour Day Neighbour Day will be Saturday, June 18, 2016 and the City is waiving the \$25 application fee for block party events held on that day.

Workshops Wednesday, March 16 - **Making Sure Your House Is In Order: Managing Compliance**
Thursday, March 17 - **Building Community: Engaging Diverse Populations (NE)**

Saturday, April 9 - **PIP: Community Character (Elective Course)**
Wednesday, April 13 - **Crime Prevention Through Environmental Design**
Thursday, April 14 - **GST for Not-for-Profits**
Saturday, April 16 - **Board Basics for Community Associations - Part 2 (North)**
Wednesday, April 20 - **On Site Safety Practices, Construction to Ongoing Maintenance**
Saturday, April 23 - **Board Basics for Community Association - Part 2 (South)**
Thursday, April 28 - **GST for Charities**

Dates to Remember (ex., Workshops, Grant deadlines, etc.)

Capital Conservation Grant Workshops

Join us to discuss the new process of the Capital Conservation Grant (CCG). Review grant timelines and ask questions.

Register for one of two workshop dates.

Date: Tuesday, March 29, 2016

Time: 1:00pm-3:00pm (light refreshments will be provided)

Location: Rosemont Community Association (2807 10 St NW) [map](#)

Date: Wednesday, March 30, 2016

Time: 7:00pm – 9:00pm (6:30 – 7:00pm light dinner provided)

Location: North Glenmore Park CA (2231 Longridge Drive SW) [map](#)

YOUR CITY SECTION

Check out these important updates from The City of Calgary

Check out the Citizen Dashboard pilot, an online tool that gives Calgarians access to information about City performance and how City services contribute to Calgary's quality of life. calgary.ca/citizen

[dashboard](#)

The Main Streets initiative listened to Calgarians to understand what works well or needs improvement for our main streets. calgary.ca/mainstreets

City subsidized programs are available to those who qualify. One application is all you need to access several programs. For more information or to apply, visit calgary.ca/FairEntry.

calgary.ca/fairentry

Neighbour Day (June 18) is an opportunity for neighbours to come together to celebrate our strong community spirit. calgary.ca/neighbour

[day](#)

Register your child for a spring break nature adventure! Our half- and full-day camps explore the exciting world of bugs, birds, plants and animals using hands-on activities and outdoor play. Before- and after-camp care is available. calgary.ca/parksguide

The City is looking for more Calgarians to join Calgary's online panel. Sign up at CitizensView.ca. citizensview.ca

Do you know a Calgarian who has made a difference? Nominate them for a Calgary Award. Deadline is May 6. For nomination details, visit calgary.ca/calgaryawards

[calgary](#)

[awards](#)

What are your kids doing this summer? The City's day camp offerings are now open for registration. calgary.ca/recreation

Stay connected to the City of Calgary

facebook.com/thecityofcalgary twitter.com/cityofcalgary calgarycitynews.com

[Alberta Gaming and Liquor – Use of Casino Proceeds](#)

Important points to be aware of from the two presentations hosted by the Federation of Calgary Communities: Volunteer Credit Systems

Groups who use a volunteer credit system must not spend more than 10% of their proceeds on credits.

Credits can only be transferred within its own programs for the person earning the credits or transferred to other members of the licensed group or to another AGLC licensed group. Groups are not allowed to transfer credits to any program or group outside of its own network. All groups transferring credits must be AGLC licensed.

Credit transfers of \$5,000 or more must have prior AGLC approval.

Groups issuing and receiving credits must keep detailed records as per AGLC requirements.

Use of Casino Proceeds

The AGLC has its own definitions of charitable and commercial activity that do not necessarily conform to other definitions generally used. Those definitions are used to determine what portion of casino proceeds you can spend on approved uses that are related to commercial activities.

Activities are evaluated on a per activity basis to determine whether or not the activity falls into the commercial or charitable realm.

The square footage and available time is evaluated and a percentage is determined based on AGLC guidelines. This percentage is used to determine what a group may spend on facility expenses from Casino proceeds.

Charitable activities can have an admission fee charged as long as the fee is reasonable and is set on a cost recovery basis. The cost recovery does not include lifecycle or capital costs.

Casino proceeds must be used within 24 months of receipt. Groups can apply for an extension if they have a plan for the funds.

General and Executive members of an organization cannot be paid for positions necessary for the delivery of the groups programs.

Last thoughts

When in doubt or you have a question call AGLC – however be aware that they are several months behind on responding to requests. Plan ahead.

Keep AGLC informed of changes to: executive, objectives, bylaws, use of proceeds and facility agreements

Gaming funds are not meant to be the sole source of revenue for any group

Once gaming funds, always gaming funds.

Arts Spaces Networking Night

Date: Tuesday, April 5th

Time: 7:00 – 9:00 pm

Location: Hillhurst Sunnyside Community Centre
1320 5th Avenue NW

Calgary Arts Development and The City of Calgary invite artists, arts organizations and facility operators to an Arts Spaces Networking Night on Tuesday, April 5, 2016. This event is designed to connect community groups and other facility operators with artists and arts organizations looking for space. CADA will be demonstrating SpaceFinder Alberta and providing hands-on help to venues who want list their spaces. SpaceFinder Alberta is an exciting new online marketplace linking organizations with space to rent with those who need space. This event is free and light refreshments will be provided. For more info or to register go to www.artsspacesnetworking4.eventbrite.ca

Food for Thought: Creating a Healthy Food Environment

Join community wellness champions and change-makers from Calgary and area for this **free** event exploring ways to support healthy eating habits by creating healthy food environments. You will learn about factors that influence food choices and hear about a variety of approaches being taken in Calgary to promote wellness and foster access to nutritious food for residents. You will also have many opportunities to network and discuss successes, challenges and ideas with other participants, and connect to local resources that can support you to build a healthy food environment in your own community.

For more information: 1-403-479-2453

choosewell@arpaonline.ca

www.arpaonline.ca/choosewell

Date and Location:

Bridgeland-Riverside Community

Association Hall 917 Centre Avenue NE, Calgary, AB

*Enter through the South doors.

*Parking is available in the south lot or on the street as per City bylaws. Participants are encouraged to take the C-train to Bridgeland-Memorial station, less than a 5-minute walk to the hall.

Saturday, April 2

9 am - 2:00 pm

Lunch and refreshments will be provided Childcare will be available

Register: <http://tinyurl.com/choosewelllyc2016>

How NPC can assist your community association/social recreation group:

Organizational Development Board Governance, Human Resource Management - Staff and Volunteer, Bylaw Consultation and Review, Operational Policies and Procedures, Risk Management, Strategic Business Planning, Organizational and Community Assessments, Marketing, Promotional and Communication Plans

Financial Management Budgeting, Financial Practices and Internal Controls, Reviewing Annual Financial Statements, Grants and Funding Resources

License of Occupation/Lease Land Stewardship, Administration of LOC/Lease, LOC/Lease Amendments, Third Party Agreements, Liaise with The Corporation, Exiting LOC/Lease

Facility Maintenance & Capital Construction Life Cycle Review, Life Cycle Funding, Capital Construction Policy and Process

Connecting City Resources Navigation and Alignment of City Services, Leverage City Resources to Support Communities, Connections to Other City Business Units and Departments

Other Business

Tessa also mentioned that the next AGM meeting location and dates need to be decided on. Paul suggested finding out what other NW communities do for their meetings in order to get more numbers in. Suggestions for conducting the AGM during the Rink Opening in early October, also possibly involving Flames Foundation to send a team member over for the opening/ meeting.

Charles will look into venues for AGM to be held in October or November, and report regularly at the monthly meetings.

Paul also suggested an emergency fund to give to residents who may experience an emergency situation in RO or RR. Paul will research it further for the next meeting.

ADJOURNMENT

Motion: Tessa Sakomoto
Second: Ali Oonwala
Carried: The meeting adjourned at 8:22 pm

Minutes Compiled by: Charles Lefebvre & Zenab Awan

Minutes of RRROCA November Board Meeting 21st March, 2016

Next Meeting: 25th April, 2016, 7-9pm, Charlesglen Toyota