

Rocky Ridge Royal Oak Community Association

MINUTES OF THE BOARD OF DIRECTORS FEBRUARY 2016 MEETING

**22nd February 2016, at 7:00pm
Boardroom Charlesglen Toyota,
7687-110Ave NW, Calgary, AB T3R 1R8**

Directors Present:

Tessa Sakamoto (Chair)
Paul Watson
Karen Abbott
David Spencer
Frances Kalu
Durotolu Aro
Ali Oonwala
Marin Leci
Jessica Asuquo
Karen Abbott
Charles Lefebvre

Other present:	Zenab Awan Mary Fleet Greg Hartzler Kelli Taylor Alastair Starke
Absent:	Muoi Leong Kristen Lawson

MOTION TO CALL TO ORDER & ADOPTION OF AGENDA

Tessa called the meeting to order at 7:05 pm.

Motion:	David Spencer
Second:	Ali Oonwala
Carried:	To adopt the agenda of February 2016 BOD meeting

MOTION FOR CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Motion:	David Spencer
Second:	Marin Leci
Carried:	To adopt the minutes of January 2016 BOD meetings

REPORTS

Ward 2 Representative:

Greg Hartzler reported that red light cameras and sensors could only be installed in 10C degree weather, as well as suitable pavement conditions, therefore it will be delayed until weather conditions have improved.

In the meantime, requests on the 311-app should be submitted frequently regarding graffiti, garbage and traffic signs, and any other areas where aesthetics need to be improved.

CBE School is on schedule for the end of July.

The Fire hall and Rec Centre are both on schedule; the latter is on schedule for the last quarter of 2017, however the Councillors are hopeful it will be done early in the Summer 2017.

MLA Representative:

Alastair reported that Sandra Jansen is sitting on the Calgary Council for Homelessness to provide more affordable housing. A meeting with the new MP also took place. The MLA would like to attend RRROCA events in 2016, so communication should be ongoing.

MP Representative:

Kelli Taylor reported that Pat Kelly (MP Representative) is in Ottawa so she will represent on his behalf. A Crowfoot Office is now in place, where requests to attend a House Order will commence 3 to 4 times a year. They are hoping to receive federal funding for safety programs. Federal concerns such as immigration, taxes, are welcome. Contact information will be provided.

Treasurer:

Paul Watson reported that the October 2015 casino event was successful and raised \$72,280. The next casino event will be held between April – June 2017.

The Community Park project funding now stands at \$793,581 (including the \$125,000 from Parks Calgary Foundation).

As of February 12, 2016, we are currently showing a surplus of \$12,240, however sports program expenses are yet to be determined as they come in.

Corporate tax returns were filed under Voluntary Disclosure Program with CRA, as well as AGLC, and Alberta Registries. The would-be penalty would have come to \$25,000.

Paul spoke to Heather previously who asked for a motion of support from the Board to confirm that we are on Board with the Rink Project.

President:

MOTION TO APPOINT NEW DIRECTOR OF COMMUNICATIONS

Motion:	Tessa Sakamoto
Second:	Durotolu Aro
Carried:	Mary Fleet was appointed as new Director of Communications

The Motion was approved.

Tessa is expecting a baby in June, and does not wish to resign, so she will collaborate with Ali Oonwala in the near future.

Reported that Karen's Family Movie Night was a success.

Community members are sending emails regarding the completion of the new YMCA Centre in Rocky Ridge. Please direct people to the City of Calgary website where they can search "Rocky Ridge Recreation" for more information.

For IT Support, Johnny Mo should be contacted directed via the contact list.

Also requests to keep emails to the President to a minimum, and including her in CC Emails are not always necessary.

For Ali: Volunteers for Pace Car Positions are needed

Vice President:

Ali provided a brief background on Pac Car. Reported that he visited with CPS and toured the community of RRRO with the Staff Sergeant who said the community is well signed with proper signage. Requests for speed radars can be put in, although there is not much change required at this time. Asked Board to aid in selecting the right volunteers for the positions.

Tessa conversed that Ward would like to get 200-300 volunteers and whoever is willing to sign up can become a volunteer. At this time, CPS's recommendation may need some changes. It would be helpful to connect with communities nearby (Tuscany) to see how they operate on this issue. A late Spring launch with media support from Ward would be encouraging.

Programs:

Marin stated that the Focus class was cancelled and money was refunded.

Reached out to sponsors and second hand stores (Ie. Once Upon a Child) to provide discounts on jerseys, socks, shirts, shin pad, etc. Also reached out to other Community Associations nearby to see what they did for their program last year.

Volunteers are slowly coming in.

Medals will not be included due to costs.

Sponsorships:

There are currently 285 children registered for sports. We have sponsorship for 62 teams which was comprised of 533 children last year. Marin will ask Fatima to push more advertising through social media. Not sure why registration is lower this year and it may be due to the economy. Karen will wait on the invoicing in case she has to contact sponsors and tell them there are not enough teams requiring their sponsorship.

The Movie event was successful with 110 people in attendance, total cost to RRROCA was \$305. CIBC donated \$200 to cover water/juice and Heather MacKay, our Neighbourhood Partnership Coordinator with the City of Calgary donated \$180 to cover the cost of the popcorn.

Community Clean Up with London Drugs is scheduled for Sunday September 18th 2016.

Stampede Breakfast (SB)– Sobey's is considering doing their own stampede BBQ this year. They asked us if we were interested in partnering with them but their space would be too small for the huge number we plan for. They are still considering if they will be involved with our event – location still to be determined. If they are not it will mean additional costs to our budget and we will be short a grill sponsor as well. Will follow up with them in a couple of weeks.

Sponsorship is tight this year due to the economy. Karen will go around to businesses and try to get cash donations to help with the stampede event. She will also cost out the breakfast items at Costco.

Planning & Development:

Secondary Suites:

Several Secondary Suite applications have been coming in. Tessa and David have discussed issues whether the CA should take a stand on secondary suites, as some neighbors are against it. It is recommended that the CA does not take a stand on it. Greg added that the Councilor's office will look at applications on a case by case basis.

Skating Rink/Community Parks:

Site design is now in AutoCAD format for consulting and a civil engineer is reviewing the servicing from the road.

A coloured version of the plan has been prepared (separate PDF) and will be added to the newsletter and posted on the website.

Paul Watson and I met with Heather Mackay and Amy Gawley, City community facilities coordinator to discuss the concept. The purpose of the meeting was to understand if there are any red flags prior to doing a lot of work for nothing, and to get the OK to start the Development Permit process.

From Amy's comments, it appears we can go ahead and book a pre-application meeting (now called EXPLOR) with the development office. The EXPLOR team will tell us what they need to make a formal submission. We already know that Recreation will insist on a geotechnical report that we need to do later. In the meantime, we will get some quotes from different companies.

Amy also wants us to document the minutes and process for retaining our consultants. Heather was supportive that the process was transparent and proper – we just need that document.

A second technical review will be done by Recreation (Amy's group) concurrently with the Development Permit, and they will also get a Phase 1 Environmental Site Assessment on our behalf. The Development Permit is good for 1 year and can be extended.

Schedule wise, we need a minimum of 6 months to start construction. So starting today, end of August for a completed skating rink is possible, however I think more realistically end of October.

We need to have a consultant team for storm water review, background information, plus materials, supply, and equipment we will need.

Fees estimate, geotechnical and supporting engineering studies consulted by Stantec Consulting. The recreation coordinator asked us to support the Motion, so we will need an actual Motion. We will need to get quotes from geotechnical consultants, and then hire a consultant to prepare the geotechnical report.

MOTION TO PROCEED WITH THE COMMUNITY RINK PROJECT

Motion:	David Spencer
Second:	Ali Oonwala
Carried:	The RRROCA Board supports moving ahead with the Community Rink Project and to proceed with consulting engineering work with Stantec as approved by the Board in support of a Development Permit Application.

The Motion was approved.

Volunteers:

Working together with Joanna Tjia, as lead for volunteers, a new volunteer database will be developed. The first step will be to enquire if current members will like to volunteer with the CA and build the data baseline from there. This is also in line with the succession plan required. Please provide information if support for any portfolios are needed.

Tessa mentioned volunteers would be needed once the Rink is open later this winter 2016 for maintenance, etc. Reaching out to other communities such as Hawkwood and Silver Springs would be a good place to get insight on how they run their rink.

Marin provided that IT should be consulted to ensure that a potential database is

protected from hacking.

Safety:

CPS website has information on crimes in RRRO, however only numbers are provided for the first quarter of the year. Details on violations are not posted on the website.

Elementary schools in the area have their own parent volunteers and patrols for their students, however the CA is willing to reach out and help if the need arises.

Greg recommended asking CPS to get a monthly report on thefts, thefts on vehicles, breaking and entering, for January and December, as well as requesting information from CPS on a regular basis.

It is also recommended to remind the residents to lock all doors, cars, garages, houses, etc. Facebook RRRO Families page is an excellent outlet to gain information on residents who have been victims of such crimes.

Transportation:

Last month there was a request to remove bus trap on Rocklake Drive. It is recommended that the trap should not be removed, for many reasons.

Other businesses

1 - Andrew has put in a request for technical investigation for the Rink.

2 - Tessa: Due date for next newsletter is March 8th, please submit requests to Cheryl by that date.

ADJOURNMENT

Motion: Tessa Sakomoto
Second: Marin Leci
Carried: The meeting adjourned at 8:23 pm

Minutes Compiled by: Charles Lefebvre & Zenab Awan

Signature: _____

Approval Signature: _____

Minutes of RRROCA November Board Meeting 22nd February, 2016

Next Meeting: 21st March, 2016, 7-9pm, Charlesglen Toyota